

# CONSTITUTION

## ARTICLE I - NAME

The name of this organization shall be the Oakwood Lady Niners Golf Association, hereafter referred to as the "NINERS".

## ARTICLE II - PURPOSE

*Section 1.* To encourage and advance women's golf in an environment that promotes self-improvement, camaraderie and good sportsmanship.

*Section 2.* To conduct play in accordance with the rules adopted by the United States Golf Association (USGA), subject to local rules and the generally accepted standards of golf etiquette.

## ARTICLE III - MEMBERSHIP AND ELIGIBILITY

*Section 1.* All ladies are eligible to join the NINERS. Membership requires paying the appropriate annual dues. The membership year runs from January 1 through December 31.

*Section 2.* Regular Members shall be 9-hole golfers belonging to of the NINERS and will be eligible to vote, hold office, and serve on committees in accordance with the Constitution and By-Laws. Social members will not be eligible to vote or hold an executive office.

## ARTICLE IV - MEMBERSHIP DUES

*Section 1.* Annual membership dues for the golf year, January 1 to December 31, are due on or before December 1 of the preceding membership year.

*Section 2.* Membership dues will be based on current costs and adjusted annually if needed. The fees assessed by the handicap network provider will be charged to each member in addition to the regular dues. Dues are subject to change annually.

*Section 3.* Membership is for the full year or the remainder of any portion of a year. Members joining after June 30, dues will be prorated for every month of scheduled play along with any fee assessed by the handicap network provider.

*Section 4.* Dues for the following year are payable by December 1 and will be considered delinquent if not paid by December 10. No dues will be refunded after January 1.

## **ARTICLE V – OFFICERS AND EXECUTIVE BOARD**

*Section 1.* The Executive Board consists of the Elected Officers and the following Standing Committee Chairpersons: Tournament and Membership/Handicap. They will conduct the business of the NINERS, subject to the Constitution and By-Laws.

*Section 2.* The elected officers will be President, Vice President, Secretary and Treasurer.

*Section 3.* The term of office will be one year, running January to December.

*Section 4.* Two-thirds of the members of the Executive Board, including at least two elected officers, constitutes a quorum.

*Section 5.* The Executive Board shall not be held liable, either individually or collectively, for any legal action.

## **ARTICLE VI – STANDING COMMITTEES**

*Section 1.* Standing committees will be: AGA Delegate/Representative, Birdies, Communications, Handbook, Membership/Handicap, Pairings, Publicity, Rules/Etiquette, Scoring, Social, Special Events, Sunshine, Tournament and Webmaster.

*Section 2.* The President will appoint the Chairs of the Standing Committees.

## **BY-LAWS**

### **ARTICLE I - DUTIES OF THE OFFICERS**

#### **Duties of the President:**

The President will preside at all meetings. She will appoint Standing Committee Chairpersons. She will act as an ex-officio member of all committees. She will perform other duties provided by these By-Laws and/or as authorized by the Executive Board. She will remain on the Board after her term for a period of one year in an advisory capacity.

The President will appoint a member of the association (not on the Executive Board) to audit the Treasurer's records in January.

#### **Duties of the Vice President:**

In the absence of the President, the Vice President will perform all the powers and duties herein prescribed for the President.

The Vice President will be responsible for Orientation and Development. She will also implement the "Buddy System" for new members.

The Vice President will also be Chairperson for the Nominating Committee.

#### **Duties of the Secretary:**

The Secretary will keep full and complete minutes of all meetings of the NINERS, attend to all correspondence and perform other related duties as the President may authorize and prescribe.

#### **Duties of the Treasurer:**

The Treasurer will issue and sign all checks. She will present a detailed report of receipts and expenditures at all meetings. She will make disbursements to members and receive itemized vouchers for each expenditure. All expenditures over \$100 must be pre-approved by the Board. A minimum balance of one hundred dollars (\$100) is to be retained in the NINERS' checking account at the end of the fiscal year.

### **,ARTICLE II - DUTIES OF STANDING COMMITTEES**

### **Tournament Chair**

The Tournament Chair will schedule and conduct weekly tournaments. The incumbent Tournament Chair will begin to work on the schedule in the summer months, coordinating with Oakwood 18-hole Ladies group before their schedule is set, and with the Oakwood Pro Shop.

### **Rules/Etiquette Chair**

It is the duty of this Chair to familiarize herself with the "Rules of Golf" as adopted by the USGA, to interpret local rules for the NINERS in cooperation with the IronOaks Director of Golf or an Oakwood Golf Club Professional, and when necessary, enforce all such rules of golf. The Rules Chair and said Director or Professional will decide all disputes and interpretation of the rules.

She will encourage all NINERS to understand and practice the generally accepted standards of golf etiquette.

### **Social Chair**

The Social Chair will be responsible for all NINERS' luncheons during the year. Her responsibilities will include food, decorations, and sign-up sheets along with prizes, awards and entertainment, when planned. She may appoint a committee to assist her.

### **Publicity Chair**

The Publicity Chair will report NINERS news to the Sun Lakes Splash and collect photos, as needed.

### **Handbook Chair**

The Handbook Chair will be responsible for publishing the NINERS' Handbook for members at the beginning of the year. It will contain pertinent yearly information, the Constitution & By-Laws, the Standing Rules and a current list of members.

### **Communications Chair**

The Communications Chair will broadcast via email, all pertinent and necessary information regarding NINERS' business to its members.

### **Pairings Chair**

The Pairings Chair will obtain the weekly list of players, prepare scorecards, and transmit a copy to the Webmaster for posting on the website. She will adjust the weekly pairings, as necessary, by Monday at noon. She may appoint and train one or more members to assist her.

### **Membership/Handicap Chair**

The Membership/Handicap Chair will receive membership applications from existing and new members. She will prepare and distribute updated membership lists to all members. She will

act as liaison between the NINERS and the Arizona Golf Association (“AGA”) to produce and maintain timely and accurate AGA handicap lists and reports. She will post the weekly scores to GHIN, although she may use the AGA website to do so, on a timely basis. She may appoint one or more members to assist her.

### **Scoring Chair**

The Scoring Chair will review the weekly scorecards and adjust scores as necessary. The Scoring Chair will determine the weekly winners, based on criteria received from the Tournament Chair. She will compile the weekly results and send a copy to the Webmaster, Treasurer, and Publicity Chair within 48 hours, if possible.

### **Birdies/Chip-Ins/Hole-In-One Chair**

This chair will maintain lists of members that score birdies during weekly play. She will distribute birdie and chip-in pins periodically at member meetings. Only one pin per year will be given for each for birdie and for each chip-in per person. She will also be responsible for presenting each league winner of a Hole-in-One (must be on a NINERS’ league play day) with a \$100 check and a certificate.

### **Webmaster Chair**

The Webmaster will post and update entries on the Lady Niners web page, which may include but is not limited to: Home, About Us, Executive Board & Chairpersons, Pairings, Results, Handicaps, Play Schedule, Luncheons, Outside Invitationals, Member News, Membership Application, Rules & Etiquette, Constitution, By Laws and Standing Rules.

### **Sunshine Chair**

The Sunshine Chair will send cards to ill or bereaved members and/or their families. She may also make visitations.

### **Special Events Chair**

The Special Events Chair will be responsible for all communication relating to invitations received from other golf associations.

### **AGA Delegate/Representative Chair**

She is the liaison between the NINERS and AGA and is responsible for determining the winners of the State Medallion competition in accordance with AGA guidelines.

## **ARTICLE III – MEETINGS**

*Section 1.* A minimum of three (3) luncheon meetings shall be held each year during regular

play season.

*Section 2.* The President may call special meetings. It will be the duty of the President to call a special meeting within thirty days after receipt of the written request of one-third of the membership.

*Section 3.* The regular meetings will be as follows:

Between JANUARY & MARCH: Decided by President

APRIL: Awards earned during the play season will be presented.

NOVEMBER: Election of officers for the following year/Awards

DECEMBER: Installation of officers

*Section 4.* Should the office of President become vacant, the Vice President will succeed, and the Executive Board will appoint a new Vice President.

*Section 5.* Members in good standing will be eligible to vote. Two-thirds of the members present constitute a quorum.

*Section 6.* Executive Board meetings will be held on the Monday prior to each regular meeting unless otherwise ordered by the President. The President may also schedule additional meetings.

*Section 7.* Updated procedures, as needed, will be compiled by the Executive Board and Committee Chairs and presented to the President prior to the December Board meeting.

## **ARTICLE IV – NOMINATING COMMITTEE**

*Section 1.* The Nominating Committee shall be chaired by the Vice President and consist of at least two (2) other members.

*Section 2.* The Nominating Committee will select a slate of candidates, consisting of one or more names for each office from the regular membership. That proposed slate will be distributed and/or posted to the membership at least three weeks prior to the election.

*Section 3.* The committee will formally present the slate to be voted on at the November meeting.

## **ARTICLE V – ELECTION**

*Section 1.* The election of officers will be held at the November meeting.

*Section 2.* Following announcement of the name(s) for each office, the President will call for nominations from the floor. If there are no nominations from the floor, and no more than one candidate for that position, the voting for that position will be accepted by acclamation.

*Section 3.* Upon election, the President will have the right to select and appoint the Standing Committee Chairs.

*Section 4.* Immediately following the election, the new Executive Board will be empowered to complete the plans for the following calendar year's activities

*Section 5.* An absentee ballot for election may be requested by any member eligible to vote provided the request is made at least ten (10) days prior to election. The ballot must be returned in accordance with the instructions on that ballot and must be received no later than the day before election in order to be validated and counted.

## **Article VI—AMENDMENTS**

This Constitution and these By-Laws may be amended at any regular NINERS meeting by a vote of two-thirds of the members present, provided the proposed amendment(s) has (have) been emailed to the membership at least thirty (30) days prior to voting.

*Original Constitution April 6, 1982*

*Amendments: 1983-83, 1985-86, 1993, 1997, 2000, 2001, 2003, 2010, 2011, 2015, 2016, 2019*

## STANDING RULES

These standing rules govern the general weekly operations of the NINERS. These rules have been adopted by the NINERS' Board to provide uniformity and continuity for the members. These standing rules differ from the bylaws in that they can be amended, changed, deleted or added to by a vote of the majority of the Executive Board (three elected officers present) without previous notice of change.

1. New members are eligible to begin playing in league events once the receipt of their application and dues is confirmed. They will be assigned a 9-hole GHIN number (USGA handicap) when proof of a currently recognized 9-hole index is provided or when five (5) attested 9-hole score cards from any accredited course are submitted.
2. New members must attend Orientation and have an established handicap before being eligible to win prize money.
3. League play day will be every Tuesday with the exceptions of holidays or when the course is closed.
4. League play will consist of 9 holes. The Tournament Director will determine each week's events. Winners names and amount of the awards will be posted. Flights and prizes are determined by the Scoring Chair and her committee and may change weekly depending upon the field of players
5. Each player is responsible for the accuracy of her own score. Two scorecards for each group, both signed by all players, are the captain's responsibility. These scorecards must be submitted per scorekeeper's instructions in order to be eligible for chits.
6. The first name listed on the official scorecard of each pairings group is the captain for that group. The captain is responsible for:

Introducing the members of the group, explaining the play of day and establishing the identity of each player's golf ball.

The accuracy of all scores posted on the cards. It is also the responsibility of the captain to ensure the rules and etiquette of golf are followed and that the foursome keeps pace with the group ahead.

7. The membership year begins on January 1st. Membership fees are due on December 1st and are considered delinquent after December 10th. The player's records and handicap may be deleted from AGA's records if the member is delinquent in paying her dues. A new handicap will have to be established if the handicap is deleted.
8. Members who have signed up to play must check in at the Oakwood Pro Shop at least 20 minutes



prior to their assigned tee time.

9. Members are expected to comply with the dress code established by the Oakwood Golf Club which includes wearing shorts no shorter than mid-thigh, no jeans nor denim shorts or pants, no leggings, and soft spikes only. It is the responsibility of the members to inform their guests of proper attire.

10. Each time a member plays a legitimately scored 9- or 18-hole round of golf at any golf course, that member is responsible for posting her own score in order to maintain an accurate handicap. The only exception is on NINERS' play days, when the scores will be posted by an appointed member of the NINERS.

11. All members are expected to play the game of golf in accordance with the normally accepted, shall be subject to probation, suspension standards of etiquette, to obey the rules of golf, and to treat other members and the Oakwood Pro Shop staff with courtesy and respect. Any member who is charged with conduct undesirable as a member shall be subject to probation, suspension or termination by the Executive Board.

12. A guest is limited to playing two (2) regular play days. After that, she will be asked to join the association and pay the appropriate fees. Exceptions may be made for out-of-town visitors of club members. Contact the Pairings Chair.

13. On the monthly luncheons/meetings which are not invitational or member/guest days only members may play golf. Guests are welcome to come for the luncheon. On those days you may golf only, attend the luncheon only, or do both. Flyers will be emailed and posted on the NINERS' bulletin board in the Oakwood Pro Shop. Your check is your sign-up for lunch. Refunds for lunch cannot be made after Friday before the Tuesday luncheon. You MUST use the Chelsea system to play golf. (See the calendar for specific tee times for these luncheons and special events. Members are encouraged to wear NINER club shirts on these days.

14. Social Membership is for previous members who are not able to golf, have no handicap, and only attend luncheons.

*Adopted December 6, 1999, Revised Jan. 24, 2001, Jan 8, 2002, April 15, 2003 Jan. 8, 2005, Jan. 11, 2006, Jan. 2008, Jan. 2009, Jan. 2011, Jan 2012, Jan. 2016, April 2019*